

Littering Report

Date: [Insert Date]

To: [Local Authority Name]

Address: [Local Authority Address]

Dear [Local Authority Contact Name],

I am writing to report an ongoing issue of littering in our community. The specific location of concern is [Insert Location Description]. I have observed that this area has been consistently littered with items such as [List Specific Items, e.g., plastic bottles, fast food wrappers, etc.].

This litter not only detracts from the beauty of our neighborhood but also poses potential health and environmental hazards. Prompt action from the local authorities would be greatly appreciated to help maintain the cleanliness and safety of our community.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]