

Inquiry Regarding Property Tax Assessment Adjustment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Municipal Tax Authority Name]

[Municipal Tax Authority Address]

[City, State, Zip Code]

Dear [Municipal Tax Authority],

I am writing to formally request a review and adjustment of my property tax assessment for the property located at [Property Address]. The current assessment, as per your records, indicates a value of [Current Assessed Value]. I believe that this assessment does not accurately reflect the fair market value of my property due to [Briefly state reasons, e.g., recent market fluctuations, property conditions, etc.].

As evidence, I have attached [list any supporting documents, such as appraisal reports, market comparisons, etc.]. I kindly ask that you review this information and reconsider the assessed value of my property.

I appreciate your attention to this matter and look forward to your prompt response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any further information.

Thank you for your consideration.

Sincerely,

[Your Name]