

Request for Correction of Property Tax Assessment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Phone Number]

[Your Email Address]

To:

[Municipal Tax Office Name]

[Tax Office Address]

[City, State, ZIP Code]

Subject: Request for Correction of Property Tax Assessment - [Property Address]

Dear [Tax Office Contact Name],

I am writing to formally request a correction to the property tax assessment for my property located at [Property Address]. Upon receiving the latest assessment notice dated [Insert Date of Notice], I believe that there has been an error in the valuation.

Specifically, the assessed value of my property is [Current Assessed Value], which I believe does not accurately reflect its market value due to the following reasons:

- [Reason 1]
- [Reason 2]
- [Reason 3]

Attached are supporting documents that substantiate my request, including [List any attached documents, e.g., recent appraisals, photographs, or comparative market analyses].

I kindly request that you review this matter and adjust the property tax assessment accordingly. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]