

Request for Property Tax Assessment Consultation

Your Name: [Your Full Name]

Your Address: [Your Address]

Your City, State, Zip: [Your City, State, Zip]

Email: [Your Email]

Phone Number: [Your Phone Number]

Date: [Date]

To: [Municipal Tax Office Name]

Address: [Municipal Tax Office Address]

Dear [Tax Office Official's Name],

I am writing to formally request a consultation regarding the recent assessment of property taxes for my property located at [Property Address]. I did receive my assessment notice dated [Assessment Notice Date] and I would like to discuss it further to understand the valuation and the implications it holds for me as a property owner.

Could we schedule a meeting at your earliest convenience? I am available on [provide two or three options for dates and times].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Signature (if sending a hard copy)]