

Graffiti Removal Request

Date: [Insert Date]

To Whom It May Concern,

I am writing to request the removal of graffiti that has appeared in the public spaces located at [Insert Location]. This graffiti not only detracts from the aesthetic appeal of our community but may also encourage further vandalism in the area.

The specific details of the graffiti are as follows:

- Type of graffiti: [Describe the graffiti]
- Location: [Provide exact location]
- Date observed: [Insert Date]

We appreciate your attention to this matter and the ongoing efforts to maintain the cleanliness and integrity of our public spaces. Thank you for your prompt action regarding this request.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]