

City-Sponsored Trash Collection Event Proposal

Date: [Insert Date]

To: [Insert Recipient Name]

Address: [Insert Recipient Address]

Dear [Recipient Name],

We are pleased to propose a city-sponsored trash collection event aimed at promoting community cleanliness and environmental responsibility. The event is scheduled for [insert date] at [insert location]. Our goal is to engage residents in the importance of waste management while fostering a sense of community pride.

Event Details

- **Date:** [Insert Date]
- **Time:** [Insert Start Time] to [Insert End Time]
- **Location:** [Insert Location]
- **Participants:** City residents, local organizations, and volunteers

Objectives

1. To collect litter and debris from public spaces.
2. To foster community engagement and volunteerism.
3. To educate attendees about proper waste disposal and recycling.

Budget

The estimated budget for this event is [insert budget]. We seek the city's support in providing resources such as trash bags, gloves, refreshments, and promotional materials.

We hope for your favorable consideration of our proposal. Together, we can make our city a cleaner and more beautiful place to live.

Thank you for your attention to this important initiative. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]