

# Community Street Fair Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves to authorize the organization and operation of the Community Street Fair scheduled for [insert date] on [insert street/location]. The event will take place from [insert start time] to [insert end time].

We, [Your Organization Name], are committed to ensuring the success of this event and have taken all necessary measures to comply with local regulations including permits and safety protocols. We anticipate participation from local vendors, artists, and the community at large.

We kindly request your cooperation and support in facilitating the necessary logistics to make this event successful. Should you have any questions or need further information, please feel free to contact us at [insert phone number] or [insert email address].

Thank you for your attention and support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Address]

[City, State, Zip Code]