

Complaint Letter Regarding Unsafe Conditions in Public Spaces

Date: **[Insert Date]**

To: **[Recipient's Name]**

[Recipient's Title]

[Organization/Department Name]

[Address Line 1]

[Address Line 2]

Dear [Recipient's Name],

I am writing to formally bring to your attention the unsafe conditions present in [specific public space location], which pose a significant risk to the health and safety of the community.

On [specific date], I observed [describe the unsafe conditions in detail, e.g., broken pavement, inadequate lighting, lack of signage]. These issues not only create hazards for pedestrians but also hinder access for individuals with disabilities.

I urge your department to take immediate action to address these concerns. Implementing necessary repairs and improvements will enhance the safety and functionality of this public space for all community members.

Thank you for your attention to this serious matter. I look forward to your prompt response and action regarding these unsafe conditions.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]