

# Consent Request for Business Relocation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request your consent for our business, [Your Business Name], to relocate from our current premises at [Current Address] to a new location at [New Address].

The relocation is essential for our continued growth and to better serve our clients. We believe that the new location will provide us with enhanced visibility and accessibility.

We assure you that all necessary measures will be taken to ensure a smooth transition and minimal disruption. We are committed to maintaining our current standards of service and operations throughout the move.

Please indicate your consent by signing below and returning this letter to us by [Insert Date]. If you have any concerns or questions regarding this relocation, feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Position]

[Your Business Name]

[Your Contact Information]

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_