Sidewalk Repair Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To: Neighborhood Association

[Association Address]

[City, State, ZIP Code]

Dear Neighborhood Association,

I am writing to bring to your attention the need for sidewalk repairs in our neighborhood. The condition of the sidewalk on [specific location or street] has deteriorated and presents a safety hazard to pedestrians.

Additionally, [briefly describe any additional concerns, such as high foot traffic, children playing, etc.]. It is essential that we address this issue promptly to ensure the safety and accessibility of our community.

Thank you for your attention to this matter. I look forward to your prompt response regarding the necessary actions to be taken for the repair.

Sincerely,

[Your Name]