

Request for Street Light Installation

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Company Address]
[City, State, ZIP]
[Email Address]
[Phone Number]

To:
[Recipient's Name]
[Recipient's Position]
[City Council or Relevant Authority]
[Address]
[City, State, ZIP]

Dear [Recipient's Name],

I am writing to formally request the installation of street lights in the commercial area of [specific location or neighborhood]. The lack of adequate lighting poses safety concerns for both pedestrians and motorists, especially during the evening hours.

Our business community has observed several incidents where poor visibility has led to accidents and safety issues. The installation of street lights will not only enhance safety but also encourage economic growth in the area by making it more welcoming and accessible.

We have gathered support from local businesses and residents who are in favor of this initiative. We believe that this improvement will benefit the entire community.

Please let us know a time that would be convenient for us to discuss this matter further. Thank you for considering our request. We look forward to your favorable response.

Sincerely,

[Your Name]