

Request for Road Resurfacing

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

[Department/Authority Name]

[Department Address]

[City, State, ZIP Code]

I am writing to formally request the resurfacing of [Road Name/Location], which has become increasingly hazardous due to [describe issues, e.g., potholes, cracks, uneven surfaces]. The road conditions have not only posed a risk to vehicles but have also created safety concerns for pedestrians and cyclists in the area.

Given the high traffic volume and the importance of this roadway, I kindly urge the relevant authorities to prioritize this matter and initiate the necessary repairs. The resurfacing of this road will improve safety and accessibility for all residents and commuters.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]