

Request for Road Repair and Debris Removal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request the removal of debris and necessary repairs to [specific road name or location] which has been a concern for residents in our area. The accumulation of debris has significantly affected the safety and accessibility of this road.

Over the past few weeks, [describe the issue, e.g., fallen branches, litter, potholes, etc.]. This situation poses a risk to vehicles and pedestrians alike. We believe that prompt action is crucial to ensure the safety of those who travel on this road.

We appreciate your attention to this matter and look forward to seeing prompt action taken to address our concerns. Please feel free to contact me at the above number if you require any more information or wish to discuss it further.

Thank you for your assistance.

Sincerely,

[Your Name]