

Request for Sidewalk Repair

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to request repairs for the damaged sidewalks located at [insert specific location or address]. The current state of the sidewalks poses a safety hazard to pedestrians and is causing inconvenience to residents and visitors in the area.

Details of the Damage:

- Cracks and uneven surfaces
- Overgrown vegetation obstructing the pathway
- Potholes and debris accumulation

As a concerned community member, I urge the [City Council/Department of Public Works] to address this issue promptly. The safety of pedestrians, especially children and the elderly, should be a priority.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]