

Request for Road Repair and Better Signage

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

[Department/Agency Name]

[Department Address]

[City, State, Zip Code]

I am writing to bring to your attention the urgent need for road repair at [specific location/road name]. The current condition of the road has become hazardous, not only due to potholes and uneven surfaces but also due to inadequate road signage which can confuse drivers.

Many residents and commuters have expressed their concerns regarding this matter, and I believe it poses a safety risk. I kindly request that your department consider addressing these road issues, including the installation of clearer and more visible signage to enhance safety for all road users.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]