

Water Quality Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Agency Name/Recipient's Name],

I am writing to formally express my concern regarding the quality of water in our area, specifically concerning [describe the specific issue, e.g., discoloration, odor, contamination]. This issue has been affecting the residents of [mention your locality] for [duration of the issue].

According to [mention any regulations or standards], the water quality should meet certain health and safety requirements. However, we have observed [describe any specific incidents or evidence]. This situation poses a potential health risk to the community.

I kindly request that your agency investigate this matter promptly and take the necessary actions to ensure safe drinking water for all residents. I look forward to your response and any measures that will be implemented to address this issue.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]