

Playground Safety Inspection Request

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a safety inspection of our playground located at [Playground Address or Location]. Ensuring the safety of our children while they play is our top priority, and we believe that a comprehensive inspection will help identify any potential hazards.

We would appreciate it if you could schedule this inspection at your earliest convenience. Please let us know if there are any specific requirements or forms that we need to complete prior to the inspection.

Thank you for your attention to this important matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]