

Letter of Request for Zoning Variance

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Zoning Board/Committee Name]
[Board/Committee Address]
[City, State, Zip Code]

Dear Members of the Zoning Board,

I am writing to formally request a zoning variance regarding the signage regulations for my property located at [Property Address]. As a [brief description of your business or purpose], I believe a signage allowance is essential for the visibility and recognition of my establishment.

The current zoning regulations restrict the signage size/type to [specify current limits], which poses significant challenges for attracting customers and efficiently communicating our offerings. I am proposing [describe the size/type of signage you wish to install], which aligns with the aesthetic of the neighborhood and is in keeping with similar businesses in the area.

Here are a few points to support my request:

- Enhancing visibility for the business will benefit the local economy.
- The proposed sign will not obstruct pedestrian or vehicular traffic.
- Feedback from the community has indicated strong support for improved signage options.

I kindly ask that you consider my request for a variance to allow the proposed signage. I am willing to provide any further information needed and would appreciate the opportunity to discuss this matter at the upcoming zoning board meeting. Thank you for your consideration.

Sincerely,

[Your Name]
[Your Title/Position (if applicable)]
[Your Business Name (if applicable)]