

Municipal Tax Exemption Inquiry for Hardship Cases

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Municipality Name]

[Department Name]

[Municipality Address]

[City, State, Zip Code]

Dear [Municipality Contact Name or "To Whom It May Concern"],

I am writing to formally inquire about the possibility of obtaining a municipal tax exemption due to financial hardship. I am currently experiencing difficulties that have made it challenging for me to meet my tax obligations.

[Briefly describe your financial situation and specify any circumstances that contribute to your hardship, such as medical expenses, job loss, or other relevant factors.]

Given my current situation, I would greatly appreciate any assistance or information you can provide regarding eligibility for tax exemption. If there are specific forms or documentation required to support my request, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]