

Talent Assessment Schedule

Dear [Recipient's Name],

We are pleased to confirm your participation in the upcoming talent assessment. Please find the details below:

Assessment Details

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]
- **Duration:** [Duration]

Please bring the following items:

- [Item 1]
- [Item 2]
- [Item 3]

If you have any questions or require further information, feel free to contact us at [Contact Information].

Best regards,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]