

Invitation to Engage as a Select Supplier

Date: [Insert Date]

To: [Supplier's Name]

Address: [Supplier's Address]

Dear [Supplier's Name],

We are pleased to invite you to participate as a select supplier for [Your Company Name]. Your expertise and capabilities align closely with our business needs and we believe a collaboration could yield significant mutual benefits.

This engagement aims to foster a long-term partnership that will enhance our product offerings and service delivery. We would like to discuss this opportunity further and explore how we can work together effectively.

We propose a meeting on [Insert Date and Time] at [Location/Platform]. Please confirm your availability or suggest an alternative time that works for you.

Thank you for considering this invitation. We look forward to your positive response.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]