

Announcement of Employee Health and Wellness Program

Dear Team,

We are excited to announce the launch of our new Employee Health and Wellness Program aimed at promoting a healthier and happier work environment.

This program includes:

- Weekly fitness classes
- Nutritional workshops
- Mental health resources
- Health screenings and assessments

We believe that investing in your health is an investment in our collective success. Please join us for an informational session on **[date]** at **[time]** in **[location]** to learn more about the program and how you can participate.

Thank you for your commitment to a healthier workplace!

Sincerely,

[Your Name]
[Your Position]
[Company Name]