

Dear [Customer Service Team/Specific Name],

I hope this message finds you well. I am writing to inquire about the remaining balance on my gift card, which was issued on [date of issue] with the card number [insert card number]. I would appreciate it if you could provide me with the current available funds.

Thank you for your assistance. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Contact Information]