

Follow-Up on Gift Card Balance Assessment

Dear [Recipient's Name],

I hope this message finds you well. I wanted to follow up regarding the assessment of the gift card balance we discussed on [date of previous communication]. We appreciate your attention to this matter.

As we aim to finalize the balance review, please let us know if you have any updates or require further information from our side. Your assistance is greatly valued.

Thank you for your prompt attention to this matter. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]