

# We Need Your Feedback!

Dear Team,

We are excited to announce our upcoming internal survey aimed at understanding your experiences and insights better. Your feedback is crucial in helping us enhance our workplace environment and foster a culture of continuous improvement.

## Survey Details:

- **Start Date:** [Start Date]
- **End Date:** [End Date]
- **Link to Survey:** [Insert Link]

We encourage you to take a few moments to participate in this survey. Your candid responses will be kept confidential, and we sincerely value your input.

As a token of our appreciation, all participants will be entered into a draw for a chance to win [incentive details].

Thank you for your time and for contributing to making our workplace better!

Best Regards,  
[Your Name]  
[Your Position]  
[Company Name]