

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Supplier Company Name]

[Supplier Company Address]

[City, State, Zip Code]

Dear [Supplier Contact Name],

We hope this letter finds you well. We are writing to discuss the renewal of our Wholesale Supply Agreement, originally entered into on [original agreement date], which is set to expire on [expiration date].

As we review our successful partnership over the past [duration of agreement], we would like to propose the renewal of our agreement under the same terms and conditions, with possible adjustments [or specify any new terms if applicable].

We value our relationship with [Supplier Company Name] and are looking forward to continuing our collaboration. Please let us know a convenient time for us to discuss this matter in further detail.

Thank you for your attention to this matter. We are looking forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]