

# Return and Exchange Policy Amendment Notice

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We wish to inform you of an important update to our Return and Exchange Policy that will take effect on [Insert Effective Date].

## Amendment Details:

1. The return window has been extended from 14 days to 30 days from the date of purchase.
2. Exchanges can now be processed up to 60 days from the original purchase date.
3. Items must be in their original condition, unused, and in the original packaging to qualify for a return or exchange.

We are committed to providing you with the best shopping experience possible. If you have any questions regarding this amendment, please feel free to reach out to our customer service team at [Insert Contact Information].

Thank you for choosing [Company Name].

Sincerely,

[Your Name]

[Your Title]

[Company Name]