Employee Discount Program Access Instructions

Dear [Employee Name],

We are excited to inform you that you have access to our Employee Discount Program! This program allows you to enjoy exclusive discounts on products and services.

Access Instructions:

1. Visit the Employee Discount Program portal at www.example.com/employee-discounts.
2. Log in using your employee credentials (Username: [Your Username]).
3. Once logged in, browse the available discounts and offers.
4. Select the desired discount and follow the instructions to apply.
5. Enjoy your savings!

If you have any questions, please feel free to reach out to HR at hr@example.com.

Best regards,
[Your Company Name]