

Refund Inquiry

Dear [Customer Service Team/Specific Name],

I hope this message finds you well. I am writing to inquire about the status of my refund for the recent online purchase I made on [purchase date] with the order number [order number].

The item I purchased is [item name] and I returned it on [return date] as per your return policy. According to the information provided on your website, refunds are processed within [number of days] days of receiving the returned item.

As of today, I have yet to receive the refund and would appreciate any updates regarding this matter. Please let me know if there are any issues or additional information needed from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]