

# Important Consumer Notice

Date: [Insert Date]

Dear Valued Customer,

We are writing to inform you about an important safety issue regarding one of our products, [Product Name], with the following details:

## Product Details

**Product Name:** [Product Name]

**Model Number:** [Model Number]

**Purchase Date:** [Purchase Date]

## Reason for Recall

It has come to our attention that this product may pose a risk of [describe defect or risk, e.g., "fire hazard," "injury risk," etc.]. We take the safety of our customers seriously and are taking immediate steps to address this issue.

## What You Should Do

If you own this product, please stop using it immediately and take the following actions:

- Return the product to the place of purchase for a full refund.
- Contact our customer service team at [Customer Service Phone Number] or [Customer Service Email] for further instructions.

## Our Commitment

We sincerely apologize for any inconvenience this may cause and appreciate your understanding and cooperation as we ensure the safety and satisfaction of our customers.

Thank you for your attention to this important matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]