

Invitation to Retail Emotional Intelligence Training

Dear Team,

We are excited to announce a training session focused on enhancing our emotional intelligence skills to improve collaboration and performance within our retail team.

Training Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
- **Duration:** [Insert Duration]

This interactive session will equip you with essential emotional intelligence tools to better understand and manage your emotions as well as those of your colleagues and customers. Our goal is to foster an environment of collaboration that enhances our team's effectiveness and customer satisfaction.

Please confirm your attendance by [Insert RSVP Date]. We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]