

Retail Supplier Agreement Renewal Affirmation

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Supplier Name]
[Supplier Position]
[Supplier Company Name]
[Supplier Company Address]
[City, State, Zip Code]

Dear [Supplier Name],

We are pleased to confirm the renewal of our retail supplier agreement for another term effective [Start Date] and expiring on [End Date]. Our ongoing partnership has been invaluable, and we look forward to continuing our mutual success.

Please find attached the updated agreement for your records. Kindly sign and return to us by [Return Date] to finalize the renewal process.

Thank you for your continued support.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]