

Shipping Delay Notice

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that there has been an unexpected delay in the shipping of your order #[Order Number], originally scheduled for delivery on [Original Delivery Date].

The delay is due to [reason for the delay, e.g., customs clearance issues, unprecedented demand, etc.]. We understand how important it is for you to receive your items promptly, and we sincerely apologize for any inconvenience this may cause.

We are actively working with our shipping partners to resolve this issue and we will keep you updated with any new information regarding your order status. We estimate that your order will be delivered by [Estimated New Delivery Date].

For your convenience, you can track your order status at [Tracking Link or Website]. If you have any questions or need further assistance, please do not hesitate to contact our customer service team at [Customer Service Contact Information].

Thank you for your understanding and patience during this time.

Sincerely,
[Your Company Name]
[Your Company Contact Information]