

# Notice of Interim Store Closure

Dear Valued Customers,

We are writing to inform you that [Store Name] will be temporarily closed starting from [Start Date] to [End Date] due to [reason for closure].

During this time, we will be undergoing essential improvements to enhance your shopping experience. We appreciate your understanding and support as we work to serve you better.

If you have any questions or need assistance, please feel free to contact us at [Contact Information]. We look forward to welcoming you back when we reopen on [Reopening Date].

Thank you for your continued loyalty.

Sincerely,

[Your Name]  
[Your Title]  
[Store Name]  
[Contact Information]