

# Retail Contractor Renewal Agreement for Service Expansion

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

We are pleased to inform you that [Your Company Name] would like to renew our agreement with you for additional service expansion. This renewal will allow us to enhance our partnership and extend the services provided at [specific locations or services].

The terms of the renewal agreement are as follows:

- **Scope of Services:** [Details about services to be expanded]
- **Duration:** [Duration of the renewal agreement]
- **Compensation:** [Payment terms and conditions]
- **Additional Terms:** [Any additional terms related to the expansion]

Please review the agreement and confirm your acceptance by signing and returning the enclosed copy by [Response Deadline]. We look forward to continuing our successful partnership.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]

[Your Email Address]