

Retail Contractor Renewal Agreement

Date: [Insert Date]

[Contractor's Name]
[Contractor's Address]
[City, State, Zip Code]

Dear [Contractor's Name],

We are reaching out to discuss the renewal of our existing contractor agreement dated [Insert Original Contract Date]. As our current agreement is set to expire on [Insert Expiration Date], we would like to enter negotiations to extend our partnership.

Over the past year, we have greatly appreciated your services, including [highlight specific services provided]. We believe that renewing this agreement will continue to be mutually beneficial.

Please let us know a convenient time for you to discuss this further. We are looking forward to hearing from you soon.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]