

Retail Contractor Renewal Agreement

Date: [Insert Date]

[Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

We are pleased to inform you that your current retail contractor agreement with [Company Name] is set to be renewed starting from [Start Date] to [End Date]. This renewal is subject to compliance updates as per the latest regulations and company policies.

Enclosed herewith are the updated compliance documents which need to be reviewed and signed. It is imperative that all contractors align with the new compliance standards to ensure continued partnership.

Please acknowledge your acceptance of the renewed agreement by signing and returning the included document by [Response Deadline].

We value your partnership and look forward to continuing our successful collaboration.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Contact Information]