

# Seasonal Workforce Schedule Announcement

Dear Team,

We are excited to announce the schedule for our upcoming retail season. As we prepare for the busy months ahead, we want to ensure everyone is informed and ready for the increased customer activity.

## Seasonal Schedule Overview:

- **Start Date:** [Insert Start Date]
- **End Date:** [Insert End Date]
- **Work Hours:** [Insert Work Hours]

Please check your individual schedules that will be posted on [Insert Date] at [Insert Location/Platform]. If you have any conflicts or concerns regarding your assigned shifts, do not hesitate to reach out to your manager.

Thank you for your dedication and hard work. Let's make this season a great success together!

Best regards,

[Your Name]

[Your Position]

[Company Name]