

# Dear Team,

We are excited to announce that our retail technology systems will be upgraded to enhance our operational efficiency and improve customer experience.

To ensure that everyone is well-prepared for these changes, we will be hosting a series of training sessions. These sessions will cover the new features and functionalities of the upgraded system.

## Training Session Schedule:

- **Date:** March 15, 2024
- **Time:** 10:00 AM - 12:00 PM
- **Location:** Main Conference Room

If you are unable to attend the in-person session, a recorded version will be made available afterward.

Your cooperation and participation in these training sessions are vital for a smooth transition.

Thank you for your continued dedication and support.

Best regards,

**The Management Team**