

Retail Rental Agreement Termination Notice

Date: [Insert Date]

To: [Tenant Name]

Address: [Tenant Address]

Subject: Termination of Retail Rental Agreement for Non-Payment of Rent

Dear [Tenant Name],

This letter serves as a formal notice for the termination of your retail rental agreement dated [Insert Agreement Date] for the property located at [Insert Property Address].

As of today, the rental payment due for [Insert Month(s)] has not been received, constituting a breach of the terms of our agreement. Despite previous reminders, the outstanding balance of [Insert Amount] remains unpaid.

According to the terms of our rental agreement, we are hereby terminating your lease effective [Insert Termination Date]. You are required to vacate the premises by this date and return any keys and access devices to our management office.

Please contact us at [Insert Contact Information] to arrange for the move-out process and to discuss any remaining matters.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]