

Retail Rental Agreement Termination Notice

Date: [Insert Date]

To: [Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

We are writing to formally notify you of our intention to terminate the retail rental agreement for the premises located at [Property Address], effective [Termination Date]. This decision has not been made lightly, but due to unforeseen circumstances, we must close our business.

As per the terms outlined in our rental agreement dated [Agreement Start Date], we are providing you with [Notice Period] notice. We will vacate the premises by the aforementioned termination date and ensure that the space is returned in good condition.

We appreciate your understanding and support during this difficult time. Please let us know if there are any further steps you would like us to take regarding the termination process.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Business Name]
[Contact Information]