

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Partner's Name]

[Partner's Position]

[Partner's Organization]

[Partner's Organization Address]

[City, State, Zip Code]

Dear [Partner's Name],

I hope this message finds you well. I am writing to propose a partnership between [Your Organization] and [Partner's Organization] aimed at enhancing our community's well-being through retail initiatives.

As a non-profit organization dedicated to [briefly describe your mission], we believe that collaborating with [Partner's Organization] can significantly impact our community. We envision a partnership where we can [describe potential partnership activities, e.g., fundraising events, joint promotions].

We would love the opportunity to discuss this proposal in more detail and explore how we can work together for mutual benefit. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]