

Collaboration Proposal

Date: [Insert Date]

To: [Recipient Name]

[Recipient's Organization Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are excited to reach out to you regarding a potential collaboration between [Your Organization Name] and [Recipient's Organization Name]. As a dedicated non-profit organization in the retail sector, we believe that working together can amplify our impact and serve our community more effectively.

[Briefly introduce your organization and its mission. Explain why you admire the recipient's organization and how their goals align with yours.]

We propose a collaborative initiative that focuses on [describe the proposed project or collaboration]. This partnership would allow us to [describe the benefits for both organizations, such as increased visibility, shared resources, etc.].

We envision a partnership that includes [outline specific partnership ideas or activities]. We are confident that together, we can [state the ultimate goal or mission you wish to achieve].

We would love the opportunity to discuss this proposal further and explore how we can work together. Please let us know a convenient time for a meeting, whether in person or virtually.

Thank you for considering this partnership opportunity. We look forward to the possibility of collaborating with you for the benefit of our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Phone Number]

[Your Email Address]