

Collaboration Proposal

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a potential collaboration between [Your Company Name] and [Recipient Company Name] in retail item development. Our brands align well, and I believe we can offer innovative products that would resonate with our shared audience.

We envision a partnership that involves [briefly describe the collaboration idea, e.g., co-branded merchandise, exclusive product lines, etc.]. This collaboration can leverage our strengths and provide unique offerings to our customers.

We are excited about the possibility of working together and would love to discuss this proposal further. Please let us know a convenient time for you to meet or have a call.

Thank you for considering this collaboration opportunity. I look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]