

Conflict Resolution Training Notification

Dear Team,

We are pleased to announce that we will be conducting a **Conflict Resolution Training** tailored for our remote employees. This training is designed to equip you with essential skills to effectively manage and resolve conflicts that may arise in a retail environment.

Date: [Insert Date]

Time: [Insert Time]

Duration: [Insert Duration]

Platform: [Insert Platform, e.g., Zoom]

Instructor: [Insert Instructor's Name]

The training will cover:

- Understanding conflict dynamics
- Effective communication strategies
- Negotiation techniques
- Practical role-playing scenarios

Please confirm your attendance by replying to this email by [Insert RSVP Date]. We look forward to your participation in this valuable training session.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]