Welcome to the Team!

Dear [Employee's Name],

We are excited to have you join our team at [Store Name]. As part of your onboarding process, we have scheduled a Conflict Resolution Training session to equip you with the skills needed to handle retail conflicts effectively.

Training Details:

Date: [Insert Date] Time: [Insert Time]

Location: [Insert Location]Duration: [Insert Duration]

During this training, you will learn:

- 1. Identifying potential conflicts
- 2. Effective communication strategies
- 3. Steps to de-escalate situations
- 4. Company policies regarding conflict resolution

Please come prepared with any questions or scenarios you would like to discuss. We look forward to seeing you there!

Best regards,

[Your Name]
[Your Position]
[Store Name]
[Contact Information]