

## **Delivery Schedule Notification**

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you of a last-minute change to your delivery schedule for your order #[Order Number].

Your new delivery date is now set for [New Delivery Date] instead of [Original Delivery Date]. We apologize for any inconvenience this may cause and appreciate your understanding.

If you have any questions or need further assistance, please don't hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your patience and for choosing [Retailer's Name].

Sincerely,

[Your Name]

[Your Position]

[Retailer's Name]

[Retailer's Contact Information]