

# Delivery Schedule Alert

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you that some items from your recent order [Order Number] are currently out of stock.

The affected items are:

- [Item Name 1]
- [Item Name 2]
- [Item Name 3]

We expect to have these items back in stock by [Expected Restock Date]. Your order will be shipped as soon as all items are available. We appreciate your patience and understanding during this time.

If you have any questions or would like to modify your order, please feel free to contact our customer service team at [Customer Service Contact Information].

Thank you for choosing [Company Name].

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]