

Retail Energy Audit Results Presentation

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Energy Audit Results and Recommendations

Dear [Recipient Name],

Thank you for the opportunity to conduct an energy audit at [Retail Location]. We appreciate your commitment to enhancing energy efficiency and sustainability.

Audit Overview

The audit was conducted on [Insert audit date(s)] and included a comprehensive evaluation of your facility's energy usage, systems, and practices.

Key Findings

- Identified energy saving potential of approximately [X]%.
• Reviewed HVAC, lighting, and refrigeration systems.
• Provided benchmarking against industry standards.

Recommendations

1. Upgrade to LED lighting to reduce consumption by [X] kWh annually.
2. Implement programmable thermostats for HVAC optimization.
3. Conduct regular maintenance on refrigeration systems.

Next Steps

We would like to schedule a follow-up meeting to discuss these findings and recommendations in detail. Please feel free to suggest a convenient time.

Thank you for your attention, and we look forward to working together to improve your facility's energy efficiency.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]