

Retail Cleanliness Guidelines Enhancement

Date: [Insert Date]

To: [Retail Staff/Team]

From: [Your Name/Your Position]

Dear Team,

In our continuous effort to enhance the shopping experience for our customers and maintain a high standard of cleanliness in our retail environment, we are implementing new cleanliness guidelines. These enhancements will help ensure the safety and satisfaction of our customers and staff alike.

New Cleanliness Protocols:

- All high-touch areas must be sanitized every hour.
- Daily deep cleaning of all store sections is mandatory.
- Proper disposal of waste should occur at regular intervals throughout the day.
- Staff must wear clean uniforms and maintain personal hygiene.
- Customer-facing areas should be free from clutter and debris at all times.

We appreciate your cooperation in implementing these guidelines effectively. Regular training sessions will be held to reinforce these practices. Your commitment to maintaining a clean and safe environment is crucial to our success.

Thank you for your dedication and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Retail Company Name]